

University Of The Sunshine Coast Student Guild 2021 Annual General Meeting

The USC Student Guild Annual General Meeting commenced at 2:12pm on Thursday, the 22nd of April 2021 in the J Block building, University of the Sunshine Coast, Sippy Downs.

Present: Samuel Chee (Chairperson & President), Emily Wall (Guild Operations Manager), Victoria Wimsett (Guild Admin and Minute Secretary), Brooke Agnew (1066999), Brittany Cooper (1134296), Courtney Handebo (1121716), Maximillian Palmer (1138855), Teesha Murphy (1132344), Amelia Tilly (1123242), Delaney Boorer (1135604), Aurkal Anya (11356093,) Darcy Lanfranco (1144399), Claire Smith (1113103), Nicholas Duthie (1093667)

Unable to attend: Melinda Wells (1113676) (apology received), Chikaodili Ojukwu (1112902) (apology received), Erin Haynes (1135666) (apology received), Lillian Jia (1126828) (apology received)

1 Procedural matters

Meeting opened at 2:12pm

1.1 Attendance and participation

The Chairperson, Samuel Chee, acknowledged the traditional owners of all lands on which USC is located, especially the Gubbi Gubbi / Kabi Kabi people, as the traditional custodians of the land on which the meeting was held and paid their respects to the Elders past, present and emerging. The Chairperson welcomed attendees to the meeting.

1.2 Minutes of the previous meetings

Members noted the minutes of the previous Annual General Meeting, held on 12th March 2020, as set out in Document 1.2.

Motion #1

The Student Guild AGM 2021 attendees resolved that the minutes of the AGM, held on 12th March 2020, set out in Document 1.2, be confirmed.

Moved: Samuel Chee

Seconded: Brittany Cooper

Approval across the attendees.

MOTION CARRIED

- 1.3 Conflict of interest**
There were no conflicts of interests raised.

2 Reports

2.1 Operational Report

The Operations Manager, Emily Wall, introduced herself and stated that she has worked for the Student Guild since September 2017. She added that 2020 was a particularly difficult and quiet year due to COVID-19. The Student Guild changed its services to mostly online and continued to support students throughout this period. She discussed the requirements needed for the Student Guild to receive funding from the University. It was explained that the Student Guild is required to be audited by an external auditor to comply with legislation. Copies of the 2020 audited financial reports were circulated among attendees. The Operations Manager added that the 'Annual Report 2020' has been finalised and is ready to be submitted onto the Student Guild website. This yearly report details numbers for our advocacy and welfare services, which increased dramatically in 2020.

2.2 Presidents Report

The current President, Samuel Chee, introduced himself and stated that he has been involved with the Student Guild for approximately 4 years in various roles. He added that he is often in USC student working groups. He recently helped to administer the SSAF survey to USC students and is looking forward to seeing how the results of this survey can be actioned in the near future to further support students. One of the biggest Student Guild achievements for 2020 was the email to the VCP highlighting the need for a flexible grading system. The University listened and proceeded to announce adjustments to the way grades would be recorded for the semester.

Motion #2

To resolve that the reports displayed at the Student Guild Annual General Meeting on 22nd April 2021, be confirmed as accurate and true.

Moved: Samuel Chee

Seconded: Claire Smith

Approval across the attendees

MOTION CARRIED

3 Discussion Items

3.1 Current Committee Members

The President thanked the board members for all the work they have put into the Student Guild in 2020. He added that the Student Guild has been a big part of his university life and believed that being a board member is an important role.

3.2 Committee of Management Nominations

The constitution states;

15.2 'If insufficient nominations are received to fill all vacancies on the Committee of Management, the candidates nominated are taken to be elected and further nominations are to be received at the annual general meeting.'

15.1.2 'must be delivered to the Secretary at least seven (7) days before the date fixed for the holding of the general meeting at which the election is to take place.'

It was noted that there was only one nomination submitted seven days prior to the AGM for the role of Guild President, Courtney Handebo. The Chairperson congratulated Courtney on becoming the Student Guild President for 2021.

It was noted that there was only one nomination submitted seven days prior to the AGM for the role of Guild Secretary, Brittany Cooper. The Chairperson congratulated Brittany on becoming the Student Guild Secretary for 2021.

It was noted that there was only one nomination submitted seven days prior to the AGM for the role of Guild Treasurer, Samuel Chee. The Chairperson congratulated himself on becoming the Student Guild Treasurer for 2021.

There were two nominations for general board member submitted seven days before the AGM date and therefore the Chairperson congratulated Chikaodili Ojukwu and Melinda Wells on becoming general board members.

There were four further nominations submitted after the 7 day constitution deadline. Erin Haynes and Nicholas Duthie nominated for General Board Member positions, Lillian Jia for Vice- President of Events and Marketing and Claire Smith for Vice- President of Clubs and Societies.

The Chairperson asked the attendees if anyone would like to nominate for the following remaining roles; Vice President (Clubs and Societies), Vice President (Events and Marketing) and General Board Member. There were no further nominations. The Chairperson went through the remaining positions and asked the attendees to vote in favour for or against the student nominees. The four nominees were all elected.

Motion #3

To elect Lillian Jia as the Vice President (Events & Marketing) of the Student Guild Board.

Moved: Samuel Chee

Seconded: Courtney Handebo

Approval across the attendees.

MOTION CARRIED

Motion #4

To elect Claire Smith as the Vice President (Clubs and Societies) of the Student Guild Board.

Moved: Samuel Chee

Seconded: Nicholas Duthie

Approval across the attendees.

MOTION CARRIED

Motion #5

To elect Nicholas Duthie as a General Board Member of the Student Guild Board.

Moved: Samuel Chee

Seconded: Brittany Cooper

Approval across the attendees.

MOTION CARRIED

Motion #6

To elect Erin Haynes as a General Board Member of the Student Guild Board.

Moved: Samuel Chee

Seconded: Nicholas Duthie

Approval across the attendees.

MOTION CARRIED

3.3 Announcement of elected Committee Members

To announce the newly elected Committee of Management members for 2021.

See item 3.2

Meeting adjourned at 2:25pm

Confirmed
(Chairperson)

Date