

KEY HOLDER (SHIPPING CONTAINER) AGREEMENT

Key Holder Details

Key Holder Name: _____ Date: _____
 Club or organisation: _____ Position held: _____
 Email Address: _____ Phone Number: _____
 Key: Access to Shipping Container

Agreement (*Maximum 1 year*)

That _____, on behalf of _____, be provided with a key to access the USC Student Guild shipping container until they leave the position held, or (whichever is later). The terms of this agreement will be reviewed prior to the aforementioned date.

Conditions

It is the responsibility of the signer to whom a key is issued, to ensure its safety at all times. I hereby understand and agree that:

All keys issued to me by the University of the Sunshine Coast Student Guild remain the property of the Student Guild and are to be returned immediately on completion of the agreement for which the keys were issued, unless the agreement is renewed for a further term;

- I will not loan, duplicate, or use the key/s issued to me in any unauthorised manner;
- I will ensure the Shipping Container contents of other users are kept secure by ensuring the proper lockup of the shipping container;
- I will ensure the key is either in my possession or appropriately secured at all times;
- I accept responsibility for the cost of replacement key, rekeying locks and any associated damage or losses should I lose the key or should the key be lost, stolen, or misused for the terms of this agreement; and
- The storage of items in the Shipping Container is at the Club or Society's own risk, and thus the Student Guild is not liable for any missing items.

I understand that my failure to adhere to the terms of this key agreement may result in being denied future access to the University of the Sunshine Coast Student Guild property, resources, or programs in the future.

Signed by parties involved

Responsible Keyholder 1

Student Guild Staff Member

(full name)

(full name)

(signature)

(signature)

Date: / /

Date: / /