

University Of The Sunshine Coast Student Guild 2022 Annual General Meeting

The USC Student Guild Annual General Meeting commenced at 5:30pm on Wednesday, the 30th of March in the J Block building, University of the Sunshine Coast, Sippy Downs and via Zoom.

Present: Courtney Handebo (current Guild President), Nicholas Duthie (Board Member), Erin Haynes (Board member), Victoria Wimsett (Guild Finance & Welfare Officer), Melinda Wells (Board Member), Alex Barnes (1111854), James Moller (1138662), Julie Lane (1111418), Elsha Farnes (1137840), Joe Dickson (1156485), Harrison H.H (1129605), Dominik Bergmana (1151911), Jack Grandelis (1152975), Erian Thompson (1117156)

Unable to attend: Raymond Abi-Fares (Guild Welfare and Advocacy Officer) (apology received), Kerry Clough (Guild Welfare and Advocacy Officer) (apology received), Tony Campbell (Guild Student Support Officer) (apology received), Daniel Bolton (Activities Officer) (apology received), Emily Wall (Guild Operations Manager) (apology received), Samuel Chee (Treasurer), Brittany Cooper (Guild Secretary) (apology received)

1 Procedural matters

Meeting opened at 5:30pm

1.1 Attendance and participation

The Chairperson, Courtney Handebo, acknowledged the traditional owners of all lands on which USC is located, especially the Gubbi Gubbi / Kabi Kabi people, as the traditional custodians of the land on which the meeting was held and paid their respects to the Elders past, present and emerging. The Chairperson welcomed members to the meeting. It was noted that Erin Haynes, Ray Abi-Fares, Kerry Clough, Tony Campbell, Emily Wall and Brittany Cooper sent their apologies by email.

1.2 Minutes of the previous AGM

Members noted the minutes of the previous Annual General Meeting, held on 22nd April 2021, as set out in Document 1.2.

Motion #1

The Student Guild AGM 2022 attendees resolved that the minutes of the AGM, held on 22nd April 2021, set out in Document 1.2, be confirmed.

Moved: Courtney Handebo

Seconded: Nicholas Duthie

Approval across the attendees.

MOTION CARRIED

1.3 Conflict of interest

No conflicts of interest were raised.

2 Discussion Items

2.1 Operational Report

Item was not discussed.

2.2 Presidents Report

Thank you to all who are attending today. It's a privilege to stand before my peers and report the key touchstones of the last year at the Student Guild. With Covid-19 omnipresent, 2021 was a time of adaptation. We experienced 2020 and thought, surely this means we'll get back to normal, right? But the world didn't go back to normal. This meant everyone, including the Student Guild, had to adapt to a new way of interaction and engagement.

The Student Guild has remained a constant for university life, with our largest area of growth being advocacy services increasing by 50%. Our welfare support services are extensive, we gratefully have strong community partnerships for our Sippy Down campus and we hope to extend these to other campuses. I thank Urban Angels, Oz Harvest, Second Bite, St Mark's and Study Sunshine Coast.

O Week Semester One in 2021 saw the Student Guild gaining J Block as a HQ space for events, welfare and as a social hub, increasing our brand recognition, visibility and accessibility.

New initiatives in 2021 introduced were Guild Social nights every Wednesday night where students can network and access the space and services. The Borrow-a-Bike program was implemented in the second semester and it's been received positively. We took a larger role with the community garden and we now have a meet-up every Monday morning. We've had an increased presence at the Moreton Bay campus, with one of our past employees, Sally, introducing the Student Guild to that campus with our foodbank, bus trips, yoga, movie nights and brunch dates. We aim to continue Sally's legacy with a permanent space on campus. All financial documents and the minutes of this meeting will be available next week on our website. The Constitution and University dictates we have an independent audit and we've achieved that for 2021. Any small recommendations from the audit have been addressed. Profit and Loss; This majority of this year's funding comes from the university SSAF fees. Last year we received a grant of \$424,000 and this year USC has confirmed a nominal increase to \$430,000 (increase \$6K).

Thank you to Sally and Nicole, welcoming Tony and Kerry.

In my presidency, I allowed myself to fall under the spell of stagnation. The Student Guild performs smoothly and efficiently, providing services and events where and when necessary, however, stagnation can become like rot to a tree. This coming year, in 2022, I declare a year of growth for the Student Guild. As your President, I will see that we implement a minimum three-year strategy plan, enable personal and professional development for all volunteers and employees, empower them to achieve goals set at a development training day, implement policies and procedures to tidy up the internal structures and refresh the organisational culture at the Student Guild. It's time to look after the people who look after us. Through these changes,

I expect invigorating ideas and initiatives to blossom from our board members who will have the confidence to grab these projects and run them, benefiting all students at the University of the Sunshine Coast.

Motion #2

To resolve that the reports displayed at the Student Guild Annual General Meeting on 30th March 2022, be confirmed as accurate and true.

Moved: Nicholas Duthie

Seconded: Erian Thompson

Approval across the attendees

MOTION CARRIED

3 Discussion Items

3.1 Currents Committee Members

The 2021 President, Courtney Handebo, further thanked the board members for their work and dedication regarding the Student Guild in 2021. She stressed the importance of the board members roles.

3.2 Committee of Management Nominations

The constitution states;

15.2 'If insufficient nominations are received to fill all vacancies on the Committee of Management, the candidates nominated are taken to be elected and further nominations are to be received at the annual general meeting.'

15.1.2 'must be delivered to the Secretary at least seven (7) days before the date fixed for the holding of the general meeting at which the election is to take place.'

It was noted that there was only one nomination submitted seven days prior to the AGM, by Courtney Handebo. This was for the role of Guild President. The attendees congratulated Courtney on becoming the Student Guild President for 2022.

There were three nominations submitted after the 7-day constitution deadline. Erin Haynes, Nicholas Duthie and Melinda Wells nominated for General Board Member positions. The Chairperson asked the attendees if anyone would like to nominate for the following remaining roles; Vice President (Clubs and Societies), Vice President (Events and Marketing), Secretary, Treasurer and general board member. Erian Thompson raised her hand and stated that she would like to nominate for a general board member position. As there are four general board members positions vacant, all four nominees were elected. The President congratulated the new members on their roles.

Motion #3

To elect Erin Haynes, Nicholas Duthie, Melinda Wells and Erian Thompson as general board members of the Student Guild.

Moved: Courtney Handebo

Seconded: Melinda Wells.

Approval across the attendees.

MOTION CARRIED

3.3 Announcement of elected Committee Members

See item 3.2

The President explained to the attendees that on Monday, the 28th of March a board meeting regarding the constitution took place. Minutes from the meeting were circulated among the attendees. She stated that the amendment items for constitution changes are required to be confirmed at an AGM.

Motion #4

Amendment 1
Part 3 Finance and Legal to be moved above Part 2 Membership.
Moved: Melinda Wells
Seconded: Nicholas Duthie
Approval across the attendees.

MOTION CARRIED**Motion #5****Amendment 2**

12.1 & 12.3 - Four executive members; President, Treasurer, Secretary and Vice President.
Five ordinary board members.
Moved: Courtney Handebo
Seconded: Erian Thompson
Approval across the attendees.

MOTION CARRIED**Motion #6****Amendment 3**

C15 15.7 new wording – ‘Where possible diversity shall be maintained.’
Moved: Nicholas Duthie
Seconded: Melinda Wells
Approval across the attendees.

MOTION CARRIED**Motion #7****Amendment 4**

C31- General Manager to be replaced with Operations Manager.
Moved: Erian Thompson
Seconded: Nicholas Duthie
Approval across the attendees.

MOTION CARRIED

It was noted that the remaining casual vacancies will be advertised through the Student Guild social media channels.

Meeting closed at 6:10pm.

Confirmed
(Chairperson)

Date